

Clinton County Board of Health  
Meeting Minutes  
May 15, 2017  
Clinton County Health Department  
Carlyle, IL

Board members in Attendance:

Dr. Deanna Ducomb  
Kathie Heimann  
Dr. David Munz  
Stephanie Pitt,  
Dr. Michelle Scott  
Rafael Him

County Board members in Attendance:

Bob Netemeyer  
Jim Rakers

Others: Cheryl Lee, Administrator; Marian Voss; John Hudspeth

**Call to Order** – Meeting was called to order by Stephanie Pitt at 5:30 p.m.

**Hearing from the Public** – None

John Hudspeth, State's Attorney was in attendance to discuss the language to the ordinance that was previously approved at the March 13, 2017 meeting to clarify meaning and intent. Clarification was asked by attendees about other ordinance that addressed motor transport vehicles running after 8:00pm and the distance of 600 feet for sewage hookup. John indicated that ordinances had been enacted over the years by various committees and that the health department did not propose those two specific ordinances at the March meeting. For the purpose of the meeting only the ordinances passed at the March meeting were discussed to ensure that the language was clear for vote at the County Board meeting.

**Meeting Minutes** – The March 13, 2017 meeting minutes were presented. Rafael Him motioned to accept the minutes and it was seconded by Michelle Scott. Motion carried.

**Financial Report** – Stephanie presented the financial report. Current cash reserves are at 609,499.67. Grant expenditures are on target with the exception of Family Case Management and Peer Counselor grant. For the first five months of the fiscal year, there is a 2,035.95 loss. However, approximately 100,000 is owed from the state. Rafael Him made a motion to approve the financial report and it was seconded by Deanna Ducomb. Motion carried.

**Administrative Report** – Stephanie reviewed the administrative report. WIC, Breastfeeding Peer Network, Farmer's Market, FCM, and West Nile Virus for FY18 have been submitted. The health department has worked with the wellness committee and conducted lab draws as part of the county's annual wellness program with the health insurance plan doing compilation of

results. This year the health department is taking over and doing the work instead of the health insurance company. This saves the county money and utilizes the health department. The health department will also be looking into conducting chronic disease self-management programs.

The health department is putting together a list of initial members to invite to a mental health task force to address mental health, with the first priority being disaster/preparedness mental health (grant for this.)

Language has been submitted to update the nuisance and offense language in the county ordinance. This was approved at the February Board of Health meeting. The states attorney's office has requested that the health department issue the ticket and collect fines. The language has been forwarded to the county board.

Kathie Heimann motioned to accept the Administrative Report and Rafael Him seconded and motion carried.

**Old Business –**

Building – Cheryl met with the Facility committee to look at a building. The building will not work due to the extensive amount of remodeling to make it ADA and code compliant. Cheryl will continue to work with the Facility committee on new facility.

Dentist – The Board is still in need of a dentist. If the current dentist considering does not want to join the board, Cheryl will call the local dentists.

**New Business –** Officer elections were discussed. Stephanie Pitt agreed to continue serving as President, Kathie Heimann as Treasurer, and David Munz as Secretary. Michelle Scott motioned to approve the Office Election and it was seconded by Deanna Ducomb and motion carried.

Meeting adjourned at 6:52 p.m.