

Clinton County Board of Health
Meeting Minutes
May 21, 2018
Clinton County Health Department
Carlyle, IL

Board members in Attendance:

Stephanie Pitt, MS, MPH, RD, CDE, MCHES, Chair
Kathie Heimann
Robert Hyten III, D.M.D.
David Munz, Ph.D.
Chris River, M.D.
Michelle Scott, D.V.M.
Rafael Him, County Board

Board members Absent:

Deanna Ducomb, M.D.

County Board members in Attendance:

Bob Netemeyer
Jim Rakers

Others: Cheryl Lee, Administrator; Marian Voss

Call to Order – Meeting was called to order by Stephanie Pitt at 5:30 p.m.

Hearing from the Public – None

Meeting Minutes – The February 19, 2018 and March 28, 2018 meeting minutes were presented. Michelle Scott noted a typo to be corrected in February 19, 2018 minutes. Michelle Scott motioned to accept the minutes and it was seconded by Kathie Heimann and motion carried.

Financial Report – Stephanie presented the financial report. Current cash funds are at \$827,158.68. For the first five months of the fiscal year, there was a \$59,819.90 gain. Cheryl mentioned that revenue streams will vary when comparing months to previous year's months due to when payments are received. The trend is increasing revenue and cash fund. Chris Rivera made a motion to approve the financial report and it was seconded by Michelle Scott. Motion carried.

Administrative Report – Stephanie reviewed the administrative report. All DHS FY19 grants have been applied for. Cheryl is waiting on IDPH notification of funding for FY19 and to apply for those grants.

Cheryl is working with Bond County Health Department to become a satellite site for their Prairie Counseling Center. This partnership would allow for the health department or provide

counseling services to the residents of Clinton County without the cost of credentialing and staffing and to provide part-time services to determine future need and growth.

The health department has become an in-network provider for the city of Breese. This will allow for growth of labs and future services.

September McAdoo is retiring June 30, 2018. Jen Hobson resigned and Kortney Hohmeyer has been hired as a public health nurse.

The state conducted program reviews for WIC, breastfeeding and Farmer's Market programs. There were minor program findings. The state conducted the Local Health Protection Grant three year program review. There were major program findings. Cheryl implemented corrective action plan and will have a discussion with the state on final review findings tentatively early June.

Robert Hyten motioned to accept the Administrative Report and Rafael Him seconded and motion carried.

Old Business –

Cheryl provided an update on the building. Bids were accepted on May 9, 2018 to the finance committee and there were a total of six bids. A facility/health committee meeting has been set for May 23, 2018 to review the bids. Stephanie Pitt, Dr. Hyten, Dr. Scott, and Dr. Rivera have said they would work with Cheryl and the committee going forward.

New Business –

New Services – Cheryl discussed that she has been working with Bond County Health Department (BCHD) to explore a partnership with having the Clinton County Health Department (CCHD) be a satellite site for BCHD's Prairie Counseling Center. The BCHD's BoH agreed to move forward with having a discussion. Cheryl gave a brief overview of tentative plans on how that partnership would work. Cheryl asked the board for their recommendation on moving forward. The board agreed to move forward with discussion. Cheryl will work with BCHD and develop a formal plan to present to the BoH for approval.

Cheryl is also exploring low cost x-ray services and asked the board for recommendation on who to consult for technical advice. Cheryl will develop a plan for this service to present to the board.

Board member Kathie Heimann, Michelle Scott, and Dr. Munz terms expire June 30, 2018. Michelle Scott and David Munz agreed to stay on for another term. Kathie Heimann decided to retire off the board after 18 years of service. Cheryl recommended Terri Linton to serve on the board. She is a special education coordinator at the Carlyle School District and brings an education and special needs background to the Board. A motion was made to approve all Michelle Scott, David Munz, and Terri Linton to the Board of Health by Chris Rivera and it was seconded by David Munz and motion carried.

Cheryl presented an opportunity to have an agreement with IDPH on providing TB medications but that would require a direct observe 90 percent of the time. IDPH would not pay for salary, mileage, or comp time. Due to the limited number of cases, it is more cost effective for the health department to provide services. In the event of an outbreak, the health department would work with IDPH.

A motion to adjourn was made by Michelle Scott and seconded by David Munz and motion carried.

Meeting was adjourned at 6:09pm