

Clinton County Board of Health  
Meeting Minutes  
October 7, 2015  
Clinton County Health Department, Carlyle, IL

Board members in Attendance:

Dr. Deanna Ducomb  
Kathie Heimann  
Dr. David Munz  
Dr. Michelle Scott  
Dr. Steven Stone  
Craig Taylor

County Board members in Attendance:

Matt Cain  
Rafael Him  
Jim Rakers

Others: Cheryl Lee, Administrator

**Call to Order** – Meeting was called to order by Dr. Stone at 7:00p.m.

**Welcome** – Dr. Stone welcomed new board member, Dr. Michelle Scott.

**Approval of Minutes** – Meeting minutes from July 1, 2015 and August 17, 2015 were reviewed. Motion was made by Kathie Heimann and seconded by Craig Taylor and motion carried.

**Financial Report** Cheryl provided the fund balance for the Health Department Fund and the WIC fund. Cheryl reported that the state does not have a passed budget. Federal funds have been appropriated and are now flowing. The cash reserve is at a healthy level for now. Cheryl will keep the board apprised of the state budget situation. Craig Taylor motioned to approve the Financial Report and Michelle Scott seconded and motion carried.

**Activity Report** Cheryl reviewed the activity report. No concerns were noted on the activity report. Motion to approve activity report by Kathie Heimann and seconded by Chris Rivera. Motion carried.

**New Business**

Lab Fees – This was tabled to next meeting to have Dr. Rivera's input as Medical Director.

FY 16 Meeting schedule – There was discussion on choosing the meetings for 2016. It was suggested moving the months to February, May, August and November. This will allow for the county fiscal budget to be approved in August before it is presented in September. It was also discussed moving the meetings to the third Monday at 5:30 prior to the County Board meeting. A motion was made by Michelle Scott and seconded by Deanna Ducomb to hold Board of

Health meetings the third Monday at 5:30 p.m. during the months of February, May, August and November 2016. Motion carried.

Cheryl asked the board if they would be receptive to completing a board of health assessment to contribute to the IPLAN and for use in exploring national accreditation. Board members were in favor of completing assessments.

Dr. Stone informed Dr. Scott and Dr. Ducomb they would need to complete the Open Meetings Act training.

Craig Taylor motioned to adjourn the meeting and Michelle Scott seconded.