

Clinton County Board of Health Minutes
September 30, 2019
5:30 pm

Members Present

Stephanie Pitt, Board Chair
Rafael Him, County Board Representative
Terry Linton
Dr. Deanna DuComb
Dr. Chris Rivera

County Board Members

Bob Netemeyer
Deb Wesselmann

Community Present

Carlyle Union Banner
Barb Johnson
Breese Journal
Mike Varnum
Bonnie Kueper
Doris Elling
Gwen Tebbe
Carla Meyer
Frank Buckingham
Brad Knolhoff

Board Chairperson Stephanie Pitt called the meeting to order at 5:30 pm.

Public Comment

Community members addressed the board regarding the open meetings act, publishing meeting agendas, frequency of board meetings, and responsibilities of board members.

Resignation

Michelle Scott announced her resignation from the board of health, effective at the conclusion of this meeting.

Minutes

Board member Rafael Him moved to approve the minutes of the September 9 meeting. Seconded by Michelle Scott. Motion passed unanimously.

Financial Report

Interim Administrator Sean Eifert reported the health department has a budget surplus of over \$98,000 YTD. Financial reports were not filed with the state after the departure of Cheryl Lee, but those reports are now current and cash flow is expected to increase in the coming months.

Rafael Him moved to approve the financial report. Seconded by Terry Linton. Motion passed unanimously.

Administrator's Report

Eifert reported the Medical Reserve Corps exercise will occur October 8, during which all staff and volunteers from the community will practice responding to an emergency. In the scenario on October 8, the MRC will practice responding to an Anthrax attack.

He further commended staff on remaining current and performing very well during the absence of an administrator.

The 708 board will meet in October to discuss the future of the 708 board's administrative duties and Eifert stated he planned to attend.

Rafael Him moved to approve the administrator's report. Seconded by Chris Rivera. Motion passed unanimously.

Budget

Eifert reported the budget has been submitted to the county board and explained the budgeting process. Total expenses projected for FY 2020 \$797,223, which projects a budget surplus. Motion by Michelle Scott to approve the budget as submitted. Seconded by Rafael Him. Motion passed unanimously.

Old Business

There was a lengthy discussion about the administrator application process. No action was taken regarding the administrator applications.

Future Board Members

Barb Johnson introduced herself to the board of health and expressed her interest in serving. Barb has a background in nursing management, healthcare finance, coding and volunteer board work.

Mike Varnum introduced himself. Mike is a nurse with IDPH ensuring program compliance for healthcare agencies. Mike is also a retired officer with the US Air Force.

Paulette Evans, CNO at St. Joseph's, was recommended by Deanna DuComb as well as by Terry Linton.

Rafael Him made a motion to recommend Brian Klostermann and Deborah Tracy to the county board for appointment to the board of health. Board member Deanna DuComb noted that Deborah Tracy does not reside in the county. The motion did not pass for lack of a second.

Rafael Him made a motion to recommend Brian Klostermann to the county board for appointment to the board of health, replacing Dr. Chris Rivera. Michelle Scott seconded the motion. The motion passed unanimously.

Michelle Scott made a motion to recommend Mike Varnum to the county board for appointment to the board of health, filling the vacant nurse position. Terry Linton seconded the motion. The motion passed unanimously.

Terry Linton made a motion to recommend Paulette Evans to the county board for appointment to the board of health. Deanne Ducomb seconded the motion. The motion passed unanimously.

Rafael Him made a motion to recommend Christy Pickard to the county board for appointment to the board of health. The motion did not pass for lack of a second.

Executive Session

Rafael made a motion to enter into executive session at 7:02 pm for the purpose of personnel discussion. Seconded by Michelle Scott.

Robert Hyten made a motion to return to open session at 7:20 pm. Seconded by Terry Linton.

Next Meeting November 13 at 5:30 pm

Sean Eifert, Interim Administrator