

Clinton County Board of Health
Meeting Minutes
August 28, 2017
Clinton County Health Department
Carlyle, IL

Board members in Attendance:

Deanna Ducomb, M.D.
Kathie Heimann
Dr. David Munz
Stephanie Pitt,
Chris River, M.D.
Michelle Scott, D.V.M.
Rafael Him

County Board members in Attendance:

Bob Netemeyer
Jim Rakers

Others: Cheryl Lee, Administrator; Marian Voss

Call to Order – Meeting was called to order by Stephanie Pitt at 5:30 p.m.

Hearing from the Public – None

Meeting Minutes – The May 15, 2017 meeting minutes were presented. Michelle Scott motioned to accept the minutes and it was seconded by David Munz. Motion carried.

Financial Report – Stephanie presented the financial report. Current cash reserves are at 764,012.07. For the first seven months of the fiscal year, there is a \$18,830.62 gain. The health department is still waiting on correction for four months of caseload payment. Error was made by staff, but state has agreed to recalculate. Rafael Him made a motion to approve the financial report and it was seconded by Michelle Scott. Motion carried.

Administrative Report – Stephanie reviewed the administrative report. The Local Health Protection Grant is the only grant not applied for as it has not been released. All other grants from the Illinois Department of Public Health have been submitted but waiting on signed contracts. All DHS grants have been signed.

This year anyone receiving a flu shot at the health department will receive a \$5.00 certificate to use at their next laboratory service at the health department. This will potentially increase flu vaccination and increase laboratory services and work toward the IPLAN goal of reducing disease and illness.

Three staff attended a three day training in Critical Incident Stress Management. The health department will be putting together a mental health task force that will include an emergency mental health management team.

The health department ordered glasses for the eclipse. Unfortunately after receiving them, the health department was notified that they were on recall due to not having certification from manufacturer.

Dr. Ducomb led a discussion on the importance of prevention and the need to address the use of alcohol and opioids in the county. The health department is currently working with partners to put together a task force that includes substance abuse through a behavioral/mental health task force.

Rafael Him motioned to accept the Administrative Report and Chris Rivera seconded and motion carried.

Old Business –

None

New Business – The FY18 county budget was presented. Cheryl reviewed the budget. It was noted that revenue exceeded expenses and Cheryl explained why. The new salaries for staff will not be noted until the union contract is negotiated. Additional funds will be allocated to the possibility of a new building. Kathie Heimann made a motion to accept the health department's FY18 county budget and it was seconded by Michelle Scott and motion carried.

Dr. Robert Hyten, III has agreed to serve as the dentist on the Clinton County Board of Health. Rafael Him motioned to accept Dr. Hyten as the dentist on the Board of Health and it was seconded by Chris Rivera and motion carried.

Devolution Plan is the plan that is in place in the event that the Administrator and/or health department location is not available during an emergency. There were minor changes from FY17, but it has to be approved annually. Kathie Heimann made a motion to accept changes to the Devolution Plan and it was seconded by David Munz and motion carried.

Meeting was adjourned at 6:00p.m.